

COMMISSION MEETING MINUTES
May 5, 2015

The Board of Davis County Commissioners met on May 5, 2015 at 10 am in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Members present were: Commissioner John Petroff, Jr. – Chair Pro-tem, Commissioner Jim Smith, Clerk/Auditor Curtis Koch, Chief Deputy Civil County Attorney Neal Geddes, and Deputy Clerk/Auditor Janet Hanson.

Agenda as
posted

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PUBLIC NOTICE is hereby given that the Board of Davis County Commissioners, Farmington, Utah, will hold a Commission Meeting at the Davis County Administration Building, 61 South Main Street, Room 303, Farmington, Utah, commencing at 10:00 a.m. on May 5, 2015

OPENING

Pledge of Allegiance – By Invitation

RECOGNITIONS, PRESENTATIONS AND INFORMATIONAL ITEMS

Public Notice of Special Commission Meeting May 12, 2015, in connection with Syracuse City Council Meeting

Notice of Public Hearing – to consider additional budget appropriation requests for the General Fund. Other Fund appropriations will also be considered.

BUSINESS/ACTION

Kristi Cottrell, Davis County Health Dept., Div. Director Family Health & Senior Services presenting:

Proclamation – May 2015 to be Older American Month

Request for approval – Area Agency on Aging Four-Year Plan/First Year of the Plan: FY2016 (n/a)

Brandon Hatch, Davis Behavioral Health Director, presenting:

Request for approval - Substance Abuse & Mental Health Area Plan FY2016 (n/a)

Marlin Eldred, Davis County Davis County Community & Economic Develop Director, presenting:

Request for donation – Bountiful/Davis Arts Council's Summerfest International 2015 (payable)

Tony Thompson, Davis County Property Manager, presenting:

Assignment of sealed bid #03-2015 for Surplus Tax Sale Property - Tax ID 09-084-0034

Brooks Burr, Davis County Fair Coordinator, presenting:

Agreement with AA Callister Corp – sponsorship of the 2015 Davis County Fair (receivable)

Agreement with Smile Brands West dba Monarch Dental – sponsorship of the 2015 Davis County Fair (receivable)

Agreement with RAM Rodeo – stipends for 2015 RMPRA personnel (receivable)

Mike Moake, Davis County Legacy Events Center Marketing, presenting:

Agreement with Daniel Ambriz – quinceanera (receivable)

Summary list of events being held at the Legacy Event Center (receivable)

Chris Sanford, Davis County Library Director, presenting:

Agreement with Brady Hall – art programs for Summer Reading (payable)

Agreement with Elizabeth Brown – art programs for Summer Reading (payable)

Agreement with Nicole Casey – art programs for Summer Reading (payable)

Agreement with Tammy Coleman – art program for Summer Reading (payable)

Agreement with Loveland Living Planet Aquarium – aquarium program for Summer Reading (payable)

Agreement with Marion Jensen – author program for Summer Reading (payable)

Brian McKenzie, Davis County Elections Manager, presenting:

Notice of Award for By-Mail Balloting Services to Integrated Voting Solutions, Inc.

Agreement with Bountiful City – elections services for the 2015 Primary and General Elections (receivable)

Agreement with Centerville City – elections services for the 2015 Primary and General Elections (receivable)

Agreement with Clearfield City – elections services for the 2015 Primary and General Elections (receivable)

Agreement with Clinton City – elections services for the 2015 Primary and General Elections (receivable)

Agreement with Farmington City – elections services for the 2015 Primary and General Elections (receivable)

Agreement with Fruit Heights City – elections services for the 2015 Primary and General Elections (receivable)

Agreement with Kaysville City – elections services for the 2015 Primary and General Elections (receivable)

Agreement with Layton City – elections services for the 2015 Primary and General Elections (receivable)

Agreement with North Salt Lake City – elections services for the 2015 Primary and General Elections (receivable)
Agreement with South Weber City – elections services for the 2015 Primary and General Elections (receivable)
Agreement with Sunset City – elections services for the 2015 Primary and General Elections (receivable)
Agreement with Syracuse City – elections services for the 2015 Primary and General Elections (receivable)
Agreement with West Point City – elections services for the 2015 Primary and General Elections (receivable)
Agreement with Woods Cross City – elections services for the 2015 Primary and General Elections (receivable)

Curtis Koch, Davis County Clerk/Auditor, presenting:

Agreement with Shelly Alvord – Board of Equalization Hearing Officer (payable)

BOARD OF EQUALIZATION

Request approval of the Property Tax Register

CONSENT ITEMS

Meeting Minutes

Check Registers

COMMISSIONER COMMENTS

PUBLIC COMMENTS (3 Minutes per Person)

Bryon Saxton, Standard Examiner Reporter, led the Pledge of Allegiance. All in attendance were invited to stand and join in “with meaning and vigor”.

Commissioner Millburn is on vacation and was excused.

Commissioner Petroff announced the Commissioners will be meeting in connection with Syracuse City Council on May 12, 2015.

Commissioner Petroff gave Notice of Public Hearing according to section 17-36-26 U.C.A. 1953 as amended. He read, “Notice is hereby given by the Board of Davis County Commissioners, Farmington, Utah that a public hearing will be held on Tuesday, May 12, 2015 in room 303 of the Davis County Administration Building to consider additional budget appropriation requests for the General Fund.” He indicated this public hearing is due to changes that have been made to conduct business. Budget changes will be addressed quarterly, or on an as needed basis in a public hearing.

Kristi Cottrell, Davis County Health Dept., Division Director Family Health & Senior Services, introduced in the audience, Senior Services staff, volunteers and participants with some of their program as follows: Jean Reed, Autumn Glow Senior Center; Julie Parker Autumn Glow Senior Center Manager; Shawna Mahan, In-Home Services Bureau Manager; Caroline Bronson, RSVP Volunteer; Sam Sanchez, RSVP Volunteer; Pat Brown & Vicki Bowman who run RSVP; Debbie Draper, Bureau Manager for the Nutrition Program and Meals on Wheels; and an intern from Weber State.

Kristi explained the Older American’s Act was originated in 1965, 50 years ago, by Congress under President Lyndon Johnson’s administration. The same summer they also passed Medicare and Medicaid. She presented the following:

Proclamation #2015-182 proclaiming May 2015 as Older Americans Month in Davis County. She read:

Whereas, Davis County includes a thriving community of older Americans who deserve recognition for their contributions and sacrifices to ensure a better life for future generations; and

Whereas, Davis County is committed to helping all individuals live longer, healthier lives in the communities of their choice for as long as possible; and

Whereas, since 1965, the Older Americans Act has provided services that help older adults remain healthy and independent by complementing existing medical and health care systems, helping prevent hospital readmissions, and supporting some of life’s most basic functions, such as bathing or preparing meals; and

Whereas, these programs also support family caregivers, address issues of exploitation, neglect and abuse of older adults, and adapt services to the needs of Native American elders; and

Whereas, we recognize the value of community engagement and service in helping older adults remain healthy and active

Commissioner
Millburn
excused

Special
Meeting –
Syracuse City
Council

Notice of
Public Hearing
May 12, 2015
to consider
budget
appropriation
requests

Proclamation
#2015-182
May 2015 as
Older
Americans
Month

while giving back to others; and

Whereas, our community can provide opportunities to enrich the lives of individuals of all ages by:

- Promoting and engaging in activity, wellness, and social inclusion.
- Emphasizing home- and community-based services that support independent living.
- Ensuring community members of all ages benefit from the contributions and experience of older adults.

Now therefore, the Commissioners of Davis County, Utah, do hereby proclaim May 2015 to be Older Americans Month. We urge every resident to take time this month to celebrate older adults and the people who serve and support them as powerful and vital individuals who greatly contribute to the community.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

#2015-183
Area Agency
on Aging Four-
Year Plan/First
Year of the
Plan: FY2015

#2015-183 Area Agency on Aging Four-Year Plan/First Year of the Plan: FY2016. Kristi explained every 4 years, according to the Older American’s Act, an Area Plan is required. This is submitted to the State, who then compiles the plans. This is the first year of the new Four-Year Plan. She reported on the numerous accomplished goals as outlined in the previous plan. She then reported on the current goals as outlined in the current FY2016 plan.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

DBH Area Plan
for FY2016
#2015-184

Brandon Hatch, Davis Behavioral Health Director, presented the Substance Abuse & Mental Health Area Plan FY2016 #2015-184. He explained an Area Plan is submitted annually for behavioral health services in the County. They provide an array of services to very young children to seniors, from education and out-treatment to residential care. They serve over 6,000 individuals in Davis County which is an increase from 4,000 last year. He highlighted new services that will be provided and are included in the Plan.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Donation to
BDAC for
Summerfest
International
2015

Marlin Eldred, Davis County Community & Economic Development Director, presented a request for donation #2015-185 in the amount of \$3,500.00 to the Bountiful Davis Arts Council’s Summerfest International 2015. He introduced Emma Dugal, BDAC Director. Emma said they are working with the Tour of Utah to combine the culmination of Stage 3 of their event in Bountiful with the opening day of Summerfest on August 5th. She indicated there will be 8 international groups traveling at their own expense to participate. There is positive economic impact from this event.

Commissioner Smith made a motion to approve the donation. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

The Commissioners presented a check to Emma Dugal who expressed her gratitude.

Assignment
#2015-186 of
sealed bid
for surplus tax
sale property
Tax ID
#09-084-0034
in Layton

Tony Thompson, Davis County Property Manager, presented assignment #2015-186 of sealed bid #03-2015 for surplus tax sale property identified as Tax ID #09-084-0034 and is 0.01 acre. Davis County owns this property located at 3071 E Orson F Drive in Layton. It was struck to the County in 1992 for delinquent taxes and penalty in the amount of \$97.23 and was opened for bid last week. The County Assessor’s assemblage value for this property is \$872.00. On April 28, 2015, one sealed bid from Greg Evans (abutting property owner) was opened during Commission Meeting in the amount of \$905.00.

Commissioner Smith made a motion to accept and award the bid. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Tony will secure the funds and prepare a Quit Claim Deed to present in a future meeting for approval of the sale of the property for the bid amount of \$905.00.

Agreement
#2015-187 AA

Brooks Burr, Davis County Fair Coordinator, presented the following:

Callister to sponsor 2015 Fair

Agreement #2015-187 with AA Callister Corp for sponsorship of the 2015 Davis County Fair. It is a receivable amount of \$1,500.00. Period of contract is May through August 2015.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2015-188 Monarch Dental to sponsor 2015 Fair

Agreement #2015-188 with Smile Brands West dba Monarch Dental, located in Station Park, for sponsorship of the 2015 Davis County Fair. It is a receivable amount of \$1,000.00. Period of contract is May through August 2015.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2015-189 RAM Rodeo Sponsor 2015 Fair

Agreement #2015-189 with RAM Rodeo (arm of Dodge Corp.) for sponsorship of the 2015 Davis County Fair. The contract designates the participating RAM dealer the exclusive and official vehicle of the event. It is a receivable amount of \$3,500.00. Period of contract is May through August 2015.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2015-190 Daniel Ambriz for a quinceanera

Mike Moake, Davis County Legacy Events Center Marketing, presented the following:
Agreement #2015-190 with Daniel Ambriz for a quinceanera. It is a receivable amount of \$2,680.00. Period of contract is October 2-3, 2015.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Summary list of agreement #2015-191 of events held at LEC

Summary list of agreements #2015-191 of events being held at the Legacy Events Center.

RENTER	DATE		PURPOSE	\$ AMOUNT
4-H	May 30, 2015, June 13, 2015	Bldg. 1,3	4-H	\$0.00
4-H	September 19, 2015, October 3, 2015	Bldg. 1	4-H	\$0.00
4-H Horse Program	April 13, 28 May 4, 11 June 1,22,29 July 6,13,20,27 Aug 24,31 Sept 14,21	North arena	Riding Practice	\$0.00
4-H Horse Program	May 18, June 5, 15,30 July 21,Aug 14 2015	Legacy Center	Horse Show	\$0.00
A Dogs Journey	April 7, 14,21,28; May 12,19,26 June 2,9,16,30 2015	Bldg. 3	dog training	\$550.00
American Martial Arts	April 2,6,7,8,9,13,14,16,16,17,20,21,22,23,24,27,28,29,30, May 1,4,5,6,7,8, 11,12,13,15,16,18,20,21,22,29,27,28, June 1,2,3,4,8,9,10,11,12,15,16,17,18,19,22,23,29,30, July 1,2 2015	Bldg. 1	Karate Class	\$1,590.00
Avalanch 04 Black N	April 15, 2015	Bldg. 2	Soccer	\$45.00
Avalanch 04 Black N	April 16, 2015	Bldg. 2	Soccer	\$45.00
Christophersen, Mekelle	May 14, 2015	Legacy Center	Horse Riding	\$100.00
Course A Lure	March 6,7,8, 2015	South Lawn	Dog Event	\$250.00
Davis County Sheriff Posse	May 7,14,21,28, June 4,18, July 2, 23, Aug 6,20,27, Sept 24, 2015	North arena	Riding Practice	\$0.00
Deutsch, Joseph	June 28, 2015	Parking Lot	Car Show	\$ 1,000.00
Gardner, Greg	March 23, 2015	Legacy Center	Weekly Rider	\$100.00
Hamblin, Rocky	March 14, 2015	Parking Lot	Testing	\$20.00
Hamblin, Rocky	March 21, 2015	Parking Lot	Testing	\$20.00
Hamblin, Rocky	March 28, 2015	Parking Lot	Testing	\$20.00
Hamblin, Rocky	April 4, 2015	Parking Lot	Testing	\$20.00
Hamblin, Rocky	April 18, 2015	Parking Lot	Testing	\$20.00
Olson, Kara	March 24, 2015	Legacy Center	Horse Riding	\$50.00
QVWSF	October 29, 30,31, 2015	Bldg. 1,2,	Ski Swap	\$1,750.00
Run Utah Inc	October 10, 2015	South Lawn	Marathon	\$1,350.00
Salt Lake Terrier Association	September 5,6, 2015	8kg. 1,2, So. Lawn	Dog Show	\$670.00
Salty Dogz Agility Club of Utah, Inc.	November 27, 28, 29, 2015	Legacy Center	Dog Show	\$1,600.00
Twin Star Riders	May 5,12,19,28, June 2,9,16, July 28, August 16, 26, Sept. 1, 15, 22,2	North arena	Riding Club Practice	\$250.00
USU	April 22, 23, 2015	Bldg. 2,3	Expo	\$0.00
Utah VHF Society	Feb/Mary 27, 2016	Bldg. 2	Swap Meet	\$705.00

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2015-192 Brady Hall - Summer Reading

Chris Sanford, Davis County Library Director, presented the following:
Agreement #2015-192 with Brady Hall to present 2 art programs during Summer Reading. Payable amount is \$100.00. Contract period is July 15 & 16, 2015.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2015-193 Elizabeth Brown – Summer Reading

Agreement #2015-193 with Elizabeth Brown to present 3 art programs during Summer Reading. Payable amount is \$150.00. Contract period is July 6-16, 2015.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2015-194

Agreement #2015-194 with Nicole Casey to present 7 art programs during Summer Reading. Payable

Nicole Casey –
Summer
Reading

amount is \$350.00. Contract period is July 6-16, 2015.
Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion.
All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement
#2015-195
Tammy
Coleman –
Summer
Reading

Agreement #2015-195 with Tammy Coleman to present one art program during Summer Reading.
Payable amount is \$50.00. Contract period is July 15, 2015.
Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion.
All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement
#2015-196
Loveland
Living Planet
Aquarium –
Summer
Reading

Agreement #2015-196 with Loveland Living Planet Aquarium for 7 aquarium program presentations during Summer Reading. Payable amount is \$1,400.00. Contract period is June 17-25, 2015.
Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion.
All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement
#2015-197
Marion Jensen
– Summer
Reading

Agreement #2015-197 with Marion Jensen, a local author, to present 7 author programs during Summer Reading. Payable amount is \$1,050.00. Contract period is June 15-25, 2015.
Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion.
All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Notice of
Award
#2015-198 to
Integrated
Voting
Solutions for
By-Mail
Balloting
services

Brian McKenzie, Davis County Elections Manager presented the following:
Notice of Award #2015-198 to Integrated Voting Solutions, Inc. for By-Mail Balloting services.
There was a selection committee who reviewed and graded the 6 responses to the RFP. There were 3 criteria:
1) suitability of the product for the need of Davis County Vote-By Mail; 2) the firms’ qualifications and relevant experience; and 3) cost of the services. The selection committee also contacted current customers for references. Integrated Voting Solutions (IVS) has dual production facilities in Fresno, California and a contingency facility in Denver, Colorado. So there is a back-up operation if one facility runs into problems. They also offered a simplified envelope design. The design improves the experience for the voter, while still maintaining the security of the By-Mail Ballot and the privacy of the voter’s choices. Brian estimates IVS will bring an annual savings between \$15,000.00 to \$30,000.00 a year.
Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion.
All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.
Commissioner Petroff commended Brian, saying that he feels confident knowing Brian has reviewed all the details.

Agreement
#2015-199
through
#2015-212

Election
services to 14
cities within
Davis County

The following agreements are to provide election services for the 2015 Primary and General Elections:

Agreement #2015-199 with Bountiful City	Agreement #2015-206 with Layton City
Agreement #2015-200 with Centerville City	Agreement #2015-207 with North Salt Lake City
Agreement #2015-201 with Clearfield City	Agreement #2015-208 with South Weber City
Agreement #2015-202 with Clinton City	Agreement #2015-209 with Sunset City
Agreement #2015-203 with Farmington City	Agreement #2015-210 with Syracuse City
Agreement #2015-204 with Fruit Heights City	Agreement #2015-211 with West Point City
Agreement #2015-205 with Kaysville City	Agreement #2015-212 with Woods Cross City

Brian noted that West Bountiful City’s agreement was not received in time to be included. They are receivables amounts which will be according to the choices each city makes according to the approved itemized menu listed within the agreements. The final cost will depend on 2 things: 1) whether or not the city has both a primary and a general election or just a general election; and 2) what the city finalizes in their election plan approval (from the menu), i.e. number of polling locations, the number of poll workers,

equipment, whether they are doing By-Mail or traditional voting.

Commissioner Smith made a motion to approve agreements with Bountiful City, Centerville City, Clearfield City, Clinton City, Farmington City, Fruit Heights City, Kaysville City, Layton City, North Salt Lake City, South Weber City, Sunset City, Syracuse City, West Point City, and Woods Cross City. Commissioner Petroff seconded the motion. All voted aye. The documents are on file in the office of the Davis County Clerk/Auditor.

Agreement
#2015-213
Shelley Alvord
as BOE
Hearing Officer

Curtis Koch, Davis County Clerk/Auditor, presented agreement #2015-213 with Shelley Alvord to serve as a Board of Equalization Hearing Officer. The payable amount is \$45.00 per hour. Period of contract is from signing to December 31, 2015.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Board of
Equalization

Commissioner Smith made a motion to convene as the Board of Equalization. Commissioner Petroff seconded the motion. All voted aye.

Property Tax
Register
approved

Diane Law, Davis County Tax Administration Lead, presented the Property Tax Register which reflected 1 request for tax exempt status which is recommended to be denied. Diane explained the applicant also lives in the home so it does not qualify. Also on the register is 1 veteran abatement and 1 escapement for one year missed value.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye.

Reconvene

Commissioner Smith made a motion to reconvene Commission Meeting. Commissioner Petroff seconded the motion. All voted aye.

No minutes

The pending minutes have not been reviewed.

Check registers
approved

Check registers as prepared by the Davis County Clerk/Auditor’s Office were approved with a motion by Commissioner Smith. Commissioner Petroff seconded the motion.

No Commissioner or Public comments

Meeting adjourned.

Clerk/Auditor

Chair